



ICTD Ethics Statement

Guiding principles:

- Do no harm: respect of human life and dignity.
- Accountability and transparency.
- Collaboration, giving voice, and equal respectful partnership (see [Our Approach](#)).

ICTD is guided by the IDS' [Research Ethics Policy](#) and [Research Ethics Guidance](#), as well as FCDO's [Ethical Guideline for Research](#). The researcher is responsible for exercising appropriate professional judgment when undertaking an ethical review of their research. It is also the responsibility of the researcher to follow the ICTD Ethics Guideline and any relevant academic or professional guidelines in the conduct of the study. Any significant change in the question, design or conduct over the course of the research will necessitate an amendment to the ethics review and will be subject to the same process of approval as for the original statement.

For further guidance on considering issues of research ethics, please contact the IDS Research Ethics & Integrity Officer (IDSResearchEthics@ids.ac.uk).

Procedure

- Prior to starting their research, researchers complete and submit the [IDS Ethics Form](#) with their research proposal on the ICTD proposal system.
- The Ethics Form needs to be completed for any internal or external research project that includes data collection. If no data collection is included in the project, please still complete a form with minimal detail (i.e. complete section A of the form) and state in section B of the form that no data collection will take place. This is so we have a record for each project.
- Researchers are required to get ethical approval for data collection according to the local authorities' guidelines and at the relevant local institution.
- The ICTD proposal reviewer examines each research proposal and the accompanying Ethical Review form to see if there are any concerns.
- If the project is deemed to have low ethical risk, it will be signed off as part of the approval process by the ICTD proposal reviewer.
- If the project is assessed as being high-level risk, the project requires an in-depth review by two members of the REC. Please send your form to IDSResearchEthics@ids.ac.uk to submit to the REC for review.
- Once the Ethics form has been signed off by the reviewer(s), the Research Ethics and Integrity Officer will send the signed form and letter to the PI with approval number (where applicable).